



Instructions of Using Telephone English

Service Days: Monday to Friday, NO Telephone English service on Saturday, Sunday & public holidays

Talking Time: 2:00pm to 6:00pm

Booking Time: Mon to Fri 9:00 am to 12:00 noon (on day booking ONLY)

Online booking link: telebooking.cosmoinstitute.hk

Booking limits: 32 students each day

Please login with your

- 1) Membership Number*
- 2) Password*
- 3) Click to your preferred talking time

*- *Your Username is your Cosmo Membership Number (ie 66XXXX)*

- *Your Default Password is the 6 digit of your Hong Kong ID Card Number (For Example: If your HKID Number is Z123456(7) then your password is 123456)*

- *You can also download the user manual on the website*

Talking time is 15 minutes per session. The available timeslot is:

2:00 pm 2:15 pm 2:30 pm 2:45 pm

3:00 pm 3:15 pm 3:30 pm 3:45 pm

4:00 pm 4:15 pm 4:30 pm 4:45 pm

5:00 pm 5:15 pm 5:30 pm 5:45 pm